


GURU NANAK COLLEGE SUKHCHAIANA SAHIB PHAGWARA

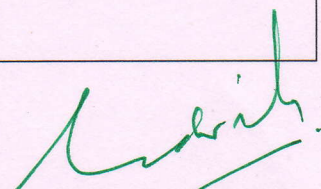
IQAC NAAC Action Taken Report

Meeting held on 19.01.2021

Report presented on 05.02.2021

Agenda	Decisions made	Action taken
Exercises to be done for second NAAC accreditation.	The IQAC members were acquainted with the preparations and exercises to be done for second NAAC accreditation.	Specific roles have been taken on by IQAC members and the exercises have been started.
To update department profiles.	IQAC chairperson put before all the department heads the need to update department profiles and website as part of mandatory exercise.	Work under procedure.
To arrange PTM	It was contemplated to give student wise slots to parents so that the performance of wards could be shared with their parents.	Slot wise PTM took place from 25.01.2021 to 05.02.2021
To invite some distinguished Alumnus as guest speaker.	It was proposed to arrange a web meet of alumni. It was also instructed to get the online feedback forms filled and arrange a workshop or an extension lecture by distinguished alumnus.	Web meet is under consideration. Online feedback forms have been prepared and soon will be shared with the alumni. College alumnus Miss Neha Bansal was invited on 28.01.2021 for a workshop on Tally ERP. 9
To prepare online students' feedback forms	Assistant Professor Ashutosh was given the responsibility to share online forms in all groups of students.	Work under process and proforma will be prepared and shared by third week of february.
To prepare and get filled teachers' feedback forms	Assistant Professor Arwinder Kaur was given the responsibility to share online forms in faculty group	Work under process and proforma will be prepared and shared by third week of february.
Academic audit.	IQAC members proposed the names of different academicians as auditors but none was approved by the chairperson. So the matter remains under consideration till next meeting.	Work under process and proforma will be prepared and shared by third week of february.
Green audit.	As per NAAC guidelines green audit exercises were also instructed to be started.	Work Started


Dr. Seema Kapoor
Coordinator


(Dr. Gurdev Singh)
Principal