

GURU NANAK COLLEGE SUKHCHAIANA SAHIB PHAGWARA

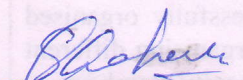
IQAC NAAC Action Taken Report

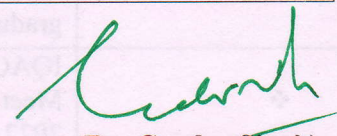
Meeting held on 22.02.2022

Report presented on 07.03.2022

Agenda	Decisions made	Action taken
To discuss the time table for even semester and further teaching strategy.	The Time Table was presented and discrepancies were discussed and were asked to resolve. Department Heads were asked to check the teaching plans of faculty members.	All the discrepancies were resolved and time table was displayed on the notice board. Teaching plans were checked by the Department Heads.
To plan activities for the month of March.	Punjabi Department decided to organise Poster Making, Essay Writing, Story Writing and Poem Writing Competitions for under graduate students on 28.02.2022	The competitions were successfully organised on the stipulated date and names of the winners were displayed on the notice board.
❖	IQAC decided Annual Athletic Meet to be organised on 5 th March 2022 for students.	Athletic Meet was successfully organised on 5th March 2022 by organising different events for students and faculty members.
❖	It was decided to arrange a self defense program for girl students and female faculty members on International Women's Day i.e. 8th March 2022.	Shri Ravi Kumar, DP Senior Secondary School, Bhulla Rai was sent invitation to give training to girl students on 8th March 2022 under Self Defense Workshop.
❖	To inculcate the philanthropic feelings in students, it was planned to take the students to Old Age Home to distribute sweets and fruits among elders living there and spend some quality time with them by sharing their woes and happiness.	The students will be taken to Old Age Home, Hoshiarpur road, Phagwara in the last week of March.
❖	It was decided to take the students to 'Khatkad Kalan' District Nawanshehar, the birth place of Shaheed S. Bhagat Singh on 23rd March 2022 to celebrate, honour and remember the sacrifices of S. Bhagat Singh, Rajguru and Sukdev.	All the arrangements have been done to take the students to 'Khatkad Kalan' District Nawanshehar, the birth place of Shaheed S. Bhagat Singh on 23rd March 2022.
❖	On the demand of student IQAC members, it was discussed and decided to take the students of outgoing classes on excursions as per their demand.	The students will be taken on excursions in the month of April 2022.
Submission of IIQA for second cycle of NAAC accreditation.	IQAC, asked to pay the final fees of IIQA so that the process could be started.	The full and final fees of IIQA was paid online on 24.02.2022.
To decide date of Annual Convocation.	The decision was made that Annual Convocation will be arranged on 25th March 2022.	The preparations have been started to make the convocation a great success on 25th March 2022.
To decide date and activities of Annual Alumni Meet.	It was decided to arrange the meet on March 12, 2022.	E-Cards of Alumni Meet have been sent to all the Alumni members and the preparations are in progress.
Parents Teachers Meet	It was decided to call Parents of Students on 8th March, 2022 for	Parents have been sent messages to visit the college on 08 March 2022 at 10 a.m.

	sharing the performance of their wards and listening to their grievances.	Teachers will be available in their departments.
Book Fair	As per the spade work done by the Librarian, it was decided to call Punjab Language Department and some prominent local publishers for exhibiting their books.	This fair cum exhibition is decided to be organised on 09 March 2022.
Industrial Visit	Career Counseling Cell and Commerce Department proposed an Industrial Visit for students in the month of April.	The proposal was approved by the chairperson


Dr. Seema Kapoor
 Coordinator


(Dr. Gurdev Singh)
 Principal
 Principal
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