

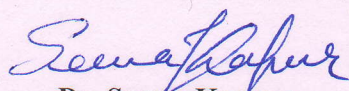
GURU NANAK COLLEGE SUKHCHAIANA SAHIB PHAGWARA

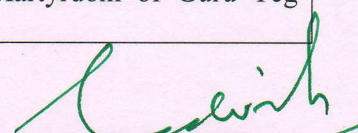
IQAC NAAC Action Taken Report

Meeting held on 30.03.2021

Report presented on 15.04.2021

Agenda	Decisions made	Action taken
To contemplate on reaccréditation process.	The chairperson emphasized on the necessary steps taken to improvise the grade in the NAAC re-accréditation process even under the present Covid-19 restrictions.	The work is in progress.
To discuss time table for even semesters.	The chairperson IQAC instructed the Registrar, GNC to prepare the Time Table for the even semester.	Time table was prepared and shared in different WhatsApp groups for online classes.
To discuss lesson plans.	Department Heads were also directed to instruct their faculty members for preparing lesson plans of coming semester.	Department heads reported that lesson plans had been chalked out by faculty members.
Details of preparative work for NAAC cycle II.	A report was presented by the coordinator IQAC that all the feedback forms i.e. students', parents', teachers' and alumni were prepared in Google Form format and shared with concerned persons.	The feedback work is under process and soon all the feedback forms will be uploaded on the college website.
To enrich library resources.	The chairperson gave the authorization to department heads for the purchase of library books. Library resources were proposed to be strengthened by renewing N-List subscription.	As many as 70 books of Computer Science and 29 books of Hindi, Punjabi and English have been purchased and given to library authority. N-List subscription has got renewed.
To arrange administrative training program for non-teaching and teaching staff.	It was also contemplated to arrange a training program for both teaching and non-teaching staff under the title "Online Data Storage & Management" by arranging a competent keynote speaker and instructor.	Training programs for non-teaching and teaching staff were scheduled on 15.04.2021 and 16.04.2021 respectively but have been postponed due to recommencement of university exams.
To arrange program under Gender Equity Drive.	An online debate of students was suggested to be organized on the topic "Punjab Government's Decision in Making Free Bus Service for Ladies in Roadways Buses". It was endorsed by fixing the date 09.04.2021 for group discussion.	The program has been rescheduled on 24.04.2021 due to recommencement of university exams.
To take Quality initiatives for the overall development of students.	Coordinator, Guru Gobind Singh Study Circle, GNC, was directed to organize online activities to commemorate the 400 th birth anniversary of the 9 th Guru Sikh Master, Guru Teg Bahadur Ji.	On 9 th April, 2021, online quiz competition and essay writing competition were organized for the students of different streams on the subject "Life, Teachings, Philosophy and Martyrdom of Guru Teg Bahadur Ji".


Dr. Seema Kapoor
Coordinator


(Dr. Gurdev Singh)
Principal