


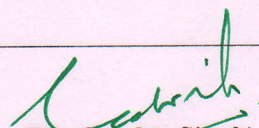
GURU NANAK COLLEGE SUKHCHAIANA SAHIB PHAGWARA

IQAC NAAC Action Taken Report

Meeting held on 04.08.2022
Report presented on 17.08.2022

Agenda	Decisions made	Action taken
To welcome new members of IQAC.	The new student members Liza and Reena were welcomed by the chairperson and the coordinator IQAC related them the purpose of IQAC constitution and its meetings.	No action required.
To plan Peer Team visit for second cycle of NAAC Accreditation.	It was decided to pay the fees after pre-qualification stage on 16 th August 2022 and dates of invitation would be given one month after the deposition of fees.	The fees of second cycle was paid on 16.08.2022 and the full information required by the NAAC authorities i.e. names of hotels, nearby airport and available dates have also been given.
To discuss the status of renovation and white washing of college campus.	The chairperson instructed the office in-charge to speed up the work of renovation and whitewashing as some other formalities were to be completed before September 2022.	The work is likely to be completed in the second week of September, 2022.
To plan and discuss the budget for the renovation of Auditorium.	The budget for auditorium renovation had already been approved by the management in its meeting.	The renovation work has been started and likely to be completed within two months.
Renovation of cycle stand floor.	It was approved by the chairperson to get the cycle stand floor repaired before 15 th August 2022.	The floor is under repairing process.
Allocation and Time table for the session 2022-23.	The chairperson instructed all the department heads to allocate the subjects at the earliest so that registrar can prepare time table of all departments before 13.08.2022.	The time table has been prepared and pasted on notice board.
To plan orientation program for new students.	Assistant Professor Mandeep Kaur was assigned the duty to prepare power point presentation, indicating the achievements and glory of the college to tell new students so that they may follow the footprints of their seniors.	The power point presentation has been prepared by Prof. Mandeep Kaur and the general orientation will take place in the last week of August, 2022.
Celebration of Azadi Ka Amrit Mahotsav.	College planned to celebrate Azadi Ka Amrit Mahotsav by inviting students and singing patriotic songs.	Students and teachers took photographs with National Flag and sent to Dr. Yadwinder Singh. Best selfie will be awarded on Inauguration Day.
Distribution of free books to needy students.	The chairperson instructed the department heads to select needy students and make department wise lists so that books can be distributed to them as early as possible for smooth studies.	Lists of needy students have been prepared and the books will be distributed in the last week of August, 2022.


Dr. Seema Kapoor
Coordinator


(Dr. Gurdev Singh)
Principal