

GURU NANAK COLLEGE SUKHCHAIANA SAHIB PHAGWARA

IQAC NAAC Action Taken Report

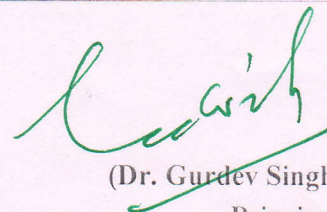
Meeting held on 10.09.2020

Report presented on 24.09.2020

Agenda	Decisions made	Action taken
To welcome new IQAC member	Greeted and welcomed by the chairperson and other members.	No action required.
Review of AQAR 2019-20	The coordinator IQAC presented the prominent points of AQAR and the same was approved by all the members.	To be uploaded by adding the results of terminal semester.
Discussion on Standard Operating Procedure, sent by GNDU for terminal semester exams.	Duties were assigned to Dr. Yadwinder Jit Singh Bhatia, Dr. Kulwinder Singh, Dr. Manpreet Kaur, Prof. Ashutosh and Prof. Jaspreet Kaur to create WhatsApp groups of terminal semester students of various streams and collect their email ids as question papers will be sent on the same.	Groups have been created by the faculty members and email-ids of students have been electronically stored. A college email id meant for exams has been created to receive the answer sheets of students. Dr. Bhatia, Dr. Manpreet and Dr. Kulwinder organized a webinar to make the students understand the procedure of exams and how to make pdf to submit the answer sheets.
Discussion on terminal semester examination	A committee, consisting Dr. Reena, Dr. Shamika and Prof. Mandeep was constituted under the supervision of registrar Prof. Paramjit Singh to follow the instructions of Guru Nanak Dev University to hold online examination of the final year classes.	The terminal semester exams started on 21.09.2020 and conduct branch has been holding these smoothly.
Contemplation on publishing edited book.	Dr. Seema Kapoor and Dr. Shamika were assigned the duty to do needful spade work for publishing an interdisciplinary edited book with ISBN number on various themes related to Covid-19 and report within three days.	Report in the form of brochure has been prepared and presented to the chairperson, IQAC. It was decided to get the book published by New Delhi Publisher, New Delhi. The cost and number of copies was also presented in the report.



Dr. Seema Kapoor
Coordinator



(Dr. Gurdev Singh)
Principal