

The minutes of the proceedings of IQAC held on 20.08.2019 in the office of the Chairperson at 1.40 p.m.

1. Name of the participants

Dr. Gurdev Singh (Principal), Chairperson, IQAC
Dr. Seema Kapoor, Assistant Professor in English, Co-coordinator, IQAC
Prof. Parmjit Singh, Assistant Professor in Computer Science
Dr. Inderjit Kaur, Assistant Professor in Punjabi
Dr. Manpreet Kaur, Assistant Professor in Commerce
Dr. Shamika Kumar, Assistant Professor in Economics
Dr. Reena, Assistant Professor in English
Dr. Y.S. Bhatia, Assistant Professor in History
Dr. Parminder Singh, Assistant Professor in Punjabi
Prof. Chandni, Assistant Professor in Computer Science
S. Jatinder Singh, Office clerk and Alumni Member
S. Jaspreet Singh, Office clerk and Alumni Member

2. Absent

S. Jatinder Singh Kundi, Industrialist and Member Managing Committee
S. Satnam Singh Sahni, Sarpunch and Managing Committee
Sh. Surinder Chawla, Alumni Member

3. Agenda

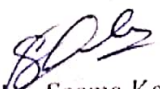
- (i) Final submission of yearly status report 2018-19.
- (ii) To strengthen the feedback system from stakeholders like Alumni, Parents and Students.
- (iii) To discuss the Academic Calendar for the session 2019-20.
- (iv) To plan out Golden Jubilee Celebration as well as 550th birth anniversary of Sri Guru Nanak Dev Ji.
- (v) Mid semester tests.


4. Decisions Made

- (i) The Status of AQAR 2018-19 was reported by the coordinator and it was instructed to submit the yearly status report to NAAC before 25.09.2019.
- (ii) Discussion was made to strengthen the feedback system from various stakeholders and for this purpose new feedback forms for Parents and Alumni were proposed to be chalked out.
- (iii) It was decided to ask heads of various departments to submit the plan of their extension activities so that the academic calendar could be prepared for the session 2019-20.
- (iv) After vigorous discussion, it was decided to release a souvenir to mark the 50 years' journey traversed by the institution so far and the teachers were assigned with duties to collect the material for the same. It was also decided to celebrate 550th birth anniversary of Sri Guru Nanak Dev Ji in the first week of November by organizing different extension activities.
- (v) It was also decided to commence mid semester tests from 23 september.

5. Future Plans

- (i) To discuss results of mid semester tests.
 - (ii) Extension activities commemorating Sri Guru Nanak Dev Ji's birthday
- The meeting was adjourned by the Chairperson at 2.30 p.m.


Dr. Seema Kapoor
Coordinator


(Dr. Gurdev Singh)
Principal