

GURU NANAK COLLEGE SUKHI CHAINANA SAHIB, PHAGWARA
IQAC-Management Minutes of Meeting

Date: 25.11.2019

The minutes of the proceedings of IQAC and Management, Guru Nanak College, Phagwara held on 25.11.2019 in the committee room at 2.20. p.m.

1. Name of the participants

- S. Jatinder Singh Palahi, President Managing Committee
- Dr. Gurdev Singh (Principal), Chairperson, IQAC
- S. Harmander Singh, General Secretary Managing Committee
- Prof. Parmjit Singh, Assistant Professor in Computer Science
- Dr. Seema Kapoor, Assistant Professor in English, Co-coordinator, IQAC
- Dr. Y.S. Bhatia, Assistant Professor in History
- Dr. Parminder Singh, Assistant Professor in Punjabi
- Prof. Chandni, Assistant Professor in Computer Science
- S. Jaspreet Singh, Office clerk and Alumni Member
- Sh. Surinder Chawla, Alumni Member
- S. Satnam Singh Sahni, Sarpunch and Managing Committee
- S. Jatinder Singh Kundi, Industrialist and Cashier Managing Committee

2. Absent

- Dr. Inderjit Kaur, Assistant Professor in Punjabi
- Dr. Reena, Assistant Professor in English
- Dr. Manpreet Kaur, Assistant Professor in Commerce
- Dr. Shamika Kumar, Assistant Professor in Economics
- S. Jatinder Singh, Office clerk and Alumni Member

3. Agenda

- i. To inform about successful completion of odd semester.
- ii. To inform performance of students in GNDU Zonal Youth Festival.
- iii. Successful publication of Souvenir.
- iv. To decide the date for release of Souvenir.
- v. Successful celebration of 550th birth anniversary of Sri Guru Nanak Dev Ji and Golden Jubilee celebration.
- vi. To discuss results of even semester.
- vii. Status of syllabus and students for odd semester exams.
- viii. To discuss the guidelines for internal academic audit.
- ix. To inform excellent performance of students in sports.

4. Discussions Made

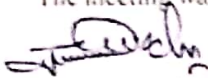
- i. Minutes of previous meeting were confirmed.
- ii. Guidelines for internal academic audit were set and the same was informed to the management.
- iii. Overall academic plan and progress of students was reviewed.
- iv. Results of even semesters were analyzed. Management expressed deep satisfaction over the excellent achievement of students in academics. Abhilasha And Heena of M.com 4th semester passed the examination with distinction.
- v. The management showed deep satisfaction and appreciation over the publication of Souvenir which was a showcase to mark the fifty years' journey traversed by the institution so far.
- vi. The management congratulated the Principal and teachers for bagging positions in Zonal Youth Festival but they motivated the IQAC members to boost the participation of students in maximum number of activities next time.
- vii. Visit of the students to Orphanage and Old age home was highly appreciated by the management members. They added that such practice was a way to instill the feeling of compassion for old and disabled and to make them future philanthropists.
- viii. Blood Donation camp, organized on November 5th, 2019 to mark the Golden Jubilee celebration and 550th birth anniversary of Sri Guru Nanak Dev Ji was a great success. As many as 60 students, staff members and management members donated their blood.

- ix. Dr. Sarbjit Renuka's lecture, which highlighted the life teachings and philosophies of Sri Guru Nanak Dev Ji was recognized by the management and they appreciated the efforts of IQAC to have organized different competitions of students on that particular day.
- x. It was informed by the chairperson of IQAC that three Grant-in-aid posts viz. Functional English, Physical Education and Librarian were filled and the interview was held on 07.09.2019. The same was welcomed by the management.
- xi. The report of PTM, held on 12.10.2019, was read by the coordinator, IQAC and it was proposed to redress the grievances of parents, mainly bus facility for boys.
- xii. Excellent performance of college football team by bagging third position in GNDU inter college competition was highly appreciated by the management.
- xiii. Efforts of IQAC were recognized for organizing an interactive and motivational lecture under 'Faculty Development Program'
- xiv. It was also informed that the annual maintenance contract was in place for the infrastructure units. They were intimated that the strict monitoring norms were being kept for the cleanliness and hygiene of the college.

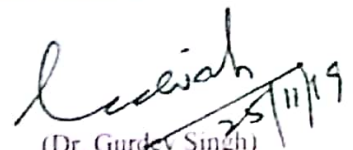
5. Future Plans

- i. Repair and maintenance of college Auditorium and to arrange the funds.
- ii. Internal Academic Audit and to arrange scholars and education administrators as committee members

The meeting was adjourned by the President at 3.30 p.m.



S. Jatinder Pal Singh Palahi
President



(Dr. Gurdev Singh)
Principal