

**GURU NANAK COLLEGE SUKHCHAINANA SAHIB, PHAGWARA**  
**IQAC-Management Minutes of Meeting**

Date: 29.03.2019

The minutes of the proceedings of IQAC Management, Guru Nanak College, Phagwara held on 29.03.2019 in the committee room at 2.20. p.m.

**1. Name of the participants**

S. Jatinder Singh Palahi, President Managing Committee  
Dr. Gurdev Singh (Principal), Chairperson, IQAC  
S. Harmander Singh, General Secretary Managing Committee  
Prof. Parmjit Singh, Assistant Professor in Computer Science  
Dr. Seema Kapoor, Assistant Professor in English, Co-coordinator, IQAC  
Dr. Inderjit Kaur, Assistant Professor in Punjabi  
Dr. Shamika Kumar, Assistant Professor in Economics  
Dr. Reena, Assistant Professor in English  
Dr. Y.S. Bhatia, Assistant Professor in History  
Dr. Parminder Singh, Assistant Professor in Punjabi  
Prof. Pardeep Teji, Assistant Professor in Physical Education  
S. Jatinder Singh, Office clerk and Alumni Member  
S. Jaspreet Singh, Office clerk and Alumni Member  
S. Satnam Singh Sahni, Sarpunch and Managing Committee

**2. Absent**

Sh. Surinder Chawla, Alumni Member  
S. Jatinder Singh Kundi, Industrialist and Cashier Managing Committee  
Dr. Manpreet Kaur, Assistant Professor in Commerce

**3. Agenda**

- (i) To inform about introduction of new course B.Com. (Financial Services) and vocational subjects Functional Punjabi, Functional English and Tax procedure and Practice.
- (ii) To inform about Punjab State youth festival hosted by college.
- (iii) Successful organization of Athletic Meet
- (iv) Successful organization of Convocation and Prize Distribution function.
- (v) To discuss results of odd semester.
- (vi) Status of syllabus and students for even semester exams

**4. Discussions Made**

- (i) Minutes of previous meeting were confirmed.
- (ii) Guidelines for internal administrative audit were set.
- (iii) Overall academic plan and progress of students was reviewed.
- (iv) Results of odd semesters were analyzed. Management expressed deep satisfaction over the excellent achievement of students in academics. Abhilasha of M.Com. Semester 3<sup>rd</sup> secured 10<sup>th</sup> position in GNDU, Amritsar. first, fourth and fifth positions in PGDMM were also bagged by our students. More than 10 students passed the examination with distinction.
- (v) The management welcomed the introduction of new courses and subjects which will give good choice to students.
- (vi) The management congratulated the Principal and teachers on successful organization of Punjab State youth festival of District Kapurthala under Punjab Youth Welfare Department, Chandigarh. It was a matter of pride for everyone that overall winners' trophy was bagged by Guru Nanak College, Phagwara.
- (vii) Tree plantation and adoption by Punjabi Sahit Sabha, NSS and Guru Gobind Singh Study Circle was highly praised.
- (viii) It was also informed that the annual maintenance contract were in place for the infrastructure units. It was proposed that the strict monitoring norms be kept on the cleanliness and hygiene of the college.

The meeting was adjourned by the President at 3.30 p.m.



S. Jatinder Pal Singh Palahi  
President



(Dr. Gurdev Singh)  
Principal