

GURU NANAK COLLEGE SUKHCHAINANA SAHIB, PHAGWARA

IQAC-NAAC Minutes of Meeting

Date: 14.07.2021

The minutes of the proceedings of IQAC meeting held on 13.07.2021 in the office of the Chairperson by maintaining social distancing at 01.00 p.m.

1. Name of the participants

Dr. Gurdev Singh (Principal), Chairperson, IQAC
Dr. Seema Kapoor, Assistant Professor in English, Co-coordinator, IQAC
Prof. Parmjit Singh, Assistant Professor in Computer Science
Dr. Inderjit Kaur, Assistant Professor in Punjabi
Dr. Shamika Kumar, Assistant Professor in Economics
Dr. Manpreet Kaur, Assistant Professor in Commerce
Dr. Reena, Assistant Professor in English
Dr. Y.S. Bhatia, Assistant Professor in History
Prof. Arwinder Kaur, Assistant Professor in Computer Science
Dr. Parminder Singh, Assistant Professor in Punjabi
S. Jatinder Singh, Office clerk and Alumni Member
S. Jaspreet Singh, Office clerk and Alumni Member
Sh. Surinder Chawla, Alumni Member
S. Satnam Singh Sahni, Sarpanch and Managing Committee
S. Jatinder Singh Kundi, Industrialist and Member Managing Committee

2. Absent: Nil

3. Agenda

- 1) Evaluation of odd semester results.
- 2) To contemplate on chalking out strategy for even semester exams as per GNDU guidelines.
- 3) To assign duties to faculty members for upcoming even semester exams.
- 4) To discuss Green Audit report.
- 5) To discuss admission process for the session 2021-22.
- 6) Discussion on academic calendar for the session 2021-22.
- 7) Academic audit.
- 8) Any other issue with the special permission of the chair.

4. Decisions Made

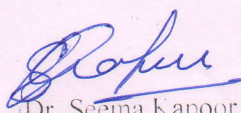
- 1) The minutes of previous meeting were confirmed.
- 2) IQAC coordinator read the report of odd semester results of all classes. Performance of Anik Dhir of PGDBM was highly commended by all the members, who stood first in university by securing 90% marks. Tarwinder Singh and Barpreet Kaur of same class stood fifth in university by securing 88% marks each. B.Com (FS) Semester III students Gurwinder Singh stood fifth in university by securing 82% marks and Arun Kumar also showed sterling performance by securing 81% marks. Ranjna Kumari of B.Com. semester III was praised for bringing laurels by securing 80% marks. 9 other students of M.Com. semester I & III and B.Com. semester (FS) I and BCA semester I were also mentioned for securing more than 75% marks.
- 3) Rigorous discussion was made on even semester exams which were to be started from 17th July 2021. Registrar Prof. Parmjit Singh was given the responsibility to make arrangements so that online exams could be conducted smoothly.
- 4) The chairperson IQAC assigned duties to Faculty members by making committees for confirming emails, phone numbers and other data from students. Registrar of college was directed to arrange webinar for students to make them understand the guidelines of GNDU on 15.07.2021 by giving slots to different semesters.
- 5) Green Audit report was prepared under the able guidance of Dr. P.S. Tyagi, Prof. Agriculture Dept., SBBS University, Jalandhar and Former Principal Ramgarhia College, Phagwara. It was presented in nutshell by Prof. Meenakshi and Dr. Shamika. The chairperson stressed on planting more trees in the campus and advised to become economic in the matters of energy consumption.
- 6) Due to Covid restrictions, the admission process was said to be slow but it was discussed to make efforts to boost the admissions in coming days.

- 7) IQAC coordinator was directed to prepare academic calendar for the session 2021-22 and upload the same on website. As the future situation was still unpredictable due to the pandemic, it was suggested to place the activities which could be converted in online mode as per the situation.
- 8) The Coordinator reported that Academic Audit proformas were duly filled and submitted by different departments. After discussion, it was decided to approach Dr. S.S. Deol, Former Principal GHG Khalsa College, Gurusar Sadhar, Ludhiana and Dr. R.S. Jhanjhi, Principal A.S. College, Khanna, member senate and syndicate, (Punjab University, Chandigarh) for evaluation.
- 9) The chairperson discussed about giving farewell to retired Associate Professor Dr. Bhupinder Kaur and a member of non-teaching staff S. Aminder Singh, as it could not take place in 2020 due to lockdown and curfews. After the discussion, it was decided to arrange the function on 24.07.2021.

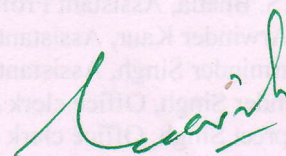
Future Plan:

- 1) Commencement of new academic session.

The meeting was adjourned by the Chairperson at 2:20 p.m.



Dr. Seema Kapoor
Coordinator IQAC



(Dr. Gurdev Singh)
Chairperson IQAC