

GURU NANAK COLLEGE SUKHCHAINANA SAHIB, PHAGWARA

IQAC-NAAC Minutes of Meeting

Date: 18.10.2022

The minutes of the proceedings of IQAC meeting held on 17.10.2022 in the office of the Chairperson at 04.00 p.m.

1. Name of the participants

Dr. Gurdev Singh (Principal), Chairperson, IQAC
Dr. Seema Kapoor, Assistant Professor in English, Co-coordinator, IQAC
Prof. Parmjit Singh, Assistant Professor in Computer Science
Dr. Manpreet Kaur, Assistant Professor in Commerce
Dr. Shamika Kumar, Assistant Professor in Economics
Dr. Reena, Assistant Professor in English
Dr. Y.S. Bhatia, Assistant Professor in History
Dr. Parminder Singh, Assistant Professor in Punjabi
Prof. Ashutosh, Assistant Professor in Commerce
Dr. Sukhwinder Singh, Librarian
Dr. Kulwinder Singh, Assistant Professor in Physical Education
S. Jaspreet Singh, Office clerk and Alumni Member

2. Absent:

S. Jatinder Singh Kundi, Industrialist and Member Managing Committee
Ms. Reena, Student, B.A. Semester 5th
Ms. Liza, Student, B.Com. Semester 5th

3. Agenda

- 1) To assign duties to IQAC members for pick and drop of NAAC Peer Team members.
- 2) Formation of ad hoc committees for smooth working during Peer Team Visit.
- 3) To decide cultural programs under the guidance of Dean, Youth Welfare.
- 4) To discuss the results and achievements of Youth Festival 2022.
- 5) Any other issue with the special permission of the chair.

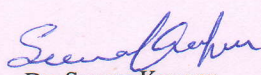
4. Decisions Made

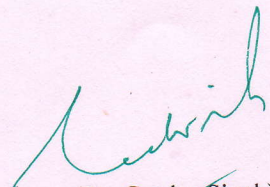
The members of steering committee were notified to hustle in terms of managing the institutional data.

- 1) As the members of Peer Team were to arrive on 18.10.2022, Prof. Parmjit Singh, HOD, Computer Science, Dr. Reena and Dr. Yadwinder Jit Singh Bhatia were directed to pick the different Peer Team members as per the travel schedule given to them. Prof. Parmjit Singh, Dr. Shamika Kumar and Prof. Ashutosh were to drop them back at airport on 21.10.2022 according to the timings of their respective flights.
- 2) Some ad hoc committees were created to help existing committees to facilitate the visit i.e. committee on local arrangement, picking and dropping of peer team, report writing, media and event management committee. The chairperson instructed the members that stakeholders will be invited for meeting with the peer team and management members will gather for luncheon meeting with the peer team.
- 3) Healthy discussion was made to prepare a list of cultural activities to be organized on the first day of Peer Team visit. Finally, it was decided to give preference to the activities exhibiting the rich cultural of Punjab.
- 4) Towards the end of the meeting, the chairperson applauded the efforts of Dean, Youth Welfare as our students performed very well in Zonal Youth Festival 2022-23 and bagged different positions in quiz, elocution, debate, vaar singing, rangoli, mehndi and painting competitions.
- 5) The chairperson wished good luck to all the members for upcoming NAAC Peer Team Visit.

Future Plan:

- 1) Reconstitution of IQAC after the second cycle of accreditation.


Dr. Seema Kapoor
Coordinator IQAC


(Dr. Gurdev Singh)
Chairperson IQAC
Principal
Guru Nanak College
Sukhchainana Sahib, Phagwara