

GURU NANAK COLLEGE SUKHCHAINANA SAHIB, PHAGWARA

IQAC-NAAC Minutes of Meeting

Date: 022/09/2023

The meeting of the IQAC of the college took place in the Principal's office on 21.09.2023 at 01:00 PM onwards. The meeting was presided over by the Principal and the Chairperson IQAC, Dr Gurdev Singh Randhawa.

1. Name of the participants

Dr. Gurdev Singh (Principal), Chairperson, IQAC
Dr. Yadwinder Jit Singh Bhatia, Assistant Professor in History, Coordinator, IQAC
Dr. Shamika Kumar, Assistant Professor in Economics
Dr. Reena, Assistant Professor in English
Dr. Manpreet Kaur, Assistant Professor in Commerce
Prof. Arwinder Kaur, Assistant Professor in Computer Science
Prof. Ashutosh, Assistant Professor in Commerce
Dr. Kulwinder Singh, Assistant Professor in Physical Education
Prof. Mandeep Kaur, Assistant Professor in English
Sukhwinder Singh, Librarian
S. Jaspreet Singh, Office clerk and Alumni Member
Ms. Ankita (Member, Student)

2. Absent:

Dr. Swinder Singh (Member, Managing Committee)
Ms. Preet (Member, Student)

3. Agenda

- To discuss the date of the mid-semester test
- To discuss the syllabus of different classes.
- Preparation for the youth festival.
- To discuss the preparations for the Inter College Sports Championship, GNDU.
- To celebrate the events on Shaheed-i-Azam Sardar Bhagat Singh's birth anniversary and Swachhta Abhiyan Days.
- To decide SNIC Camp.
- Any other issue with the special permission of the chair.

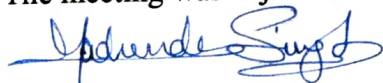
4. Decisions Made

1. The minutes of the previous meeting were read out and confirmed.
2. It was decided that the MST for the first, third and fifth semesters of the ongoing session will be start on 27th September, 2023. The Registrar Prof. Paramjit Singh was directed by the Chairperson to prepare the date sheet accordingly and intimate the teachers about the setting of question papers in time. Faculty members are also instructed to provide the necessary support and ensure a smooth examination process.
3. It was decided that all the heads of departments would be informed to inform the teachers about the coverage of their respective syllabi for MST till 23rd September 2023.
4. The Youth Festival is planned for October 13th - 16th 2023. The Dean of Cultural Affairs Dr. Reena was instructed by the Chairperson to prepare the events of the Youth Festival according to schedule. Committees for various cultural events have been formed. Coordinators are requested to oversee the preparations and ensure that everything is on track.
5. It was decided that the Head of Physical Education, Dr. Kulwinder Singh along with Coach S. Avtar Singh will train the college football team for the Inter College Football Championship and the Inter College Wrestling Championship at GNDU, Amritsar, in the month of October 2023.
6. The chairperson instructed the NSS Unit Officers Mrs. Meenakshi and Dr. Parminder Singh to organise an event to commemorate the birth anniversary of Shaheed-i-Azam Sardar Bhagat Singh and to mark the Swachhta Abhiyan Diwas in the last week of September 2023.
7. On demand of the Commanding officer, 8 Punjab Bn NCC Phagwara, NCC officer ANO Prof. Ashutosh was instructed by the chairperson to select NCC Cadets for SNIC Camp (Selected for Special Integration Camp).

Future Plan:

- 1) To discuss results of mid semester tests.
- 2) To Celebrate UNO Day.

The meeting was adjourned by the Chairperson at 3:00 PM.



Dr. Yadwinder Jit Singh Bhatia
Coordinator IQAC



(Dr. Gurdev Singh)

Principal
Guru Nanak College
Sukhchainana Sahib, Phagwara