

GURU NANAK COLLEGE SUKHCHAINANA SAHIB. PHAGWARA

IQAC-NAAC Minutes of Meeting

Date: 23/11/2022

The meeting of the IQAC of the college took place in the Principal's office on 21.11.2022 at 01:40 PM onwards. The meeting was presided over by the Principal and the Chairperson IQAC, Dr. Gurdev Singh.

1. Name of the participants

Dr. Gurdev Singh Randhawa (Principal), Chairperson, IQAC

Dr. Yadwinder Jit Singh Bhatia Assistant Professor in History, Coordinator, IQAC

Prof. Ashutosh, Assistant Professor in Commerce

Prof. Mandeep Kaur, Assistant Professor in English

Dr. Kulwinder Singh, Assistant Professor in Physical Education

Dr. Shamika Kumar, Assistant Professor in Economics

Sh. Sukhwinder Singh (Librarian)

S. Jaspreet Singh, Office clerk and Alumni Member

Dr. Manpreet Kaur, Assistant Professor in Commerce

Dr. Reena, Assistant Professor in English

2. Absent:

Dr. Swinder Singh (Member, Managing Committee)

Prof. Arwinder Kaur, Assistant Professor in Computer Application

Ms. Reena, Student (Member, Student)

Ms. Liza Student (Member, Student)

3. Agenda

- To discuss the recommendations made by NAAC Peer Team.
- To discuss the status of the syllabi of different classes.
- Discussion about the forthcoming Odd Semester Exams.
- Discussion about the submission process of AQAR.
- To discuss about the preparations of the college football team and the students regarding Inter College Football and Athletics Tournaments, GNDU.
- Discussion about the trip of the college staff members.
- To discuss any other matter relevant to the quality concerns of the institution, with the special permission of the chairperson.


4. Decisions Made

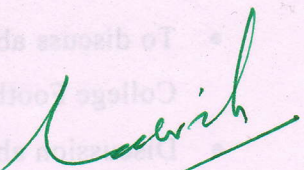
1. The minutes of the previous meeting were read out and confirmed.
2. The newly appointed IQAC coordinator was given the charge of IQAC functioning by the former coordinator and newly appointed IQAC team members were welcomed by the chairperson and he wished good luck. The coordinator and IQAC team members thanked the chairperson for entrusting them with new responsibilities.
3. The former IQAC coordinator put the recommendations made by NAAC Peer Team before the IQAC. The chairperson instructed the present coordinator to work on recommendations and hold regular meetings with criterion heads so that much of the recommendations can be implemented for the overall development of the institute. It was also discussed to work upon creating an ecosystem for innovation, incubation and entrepreneurship and encourage the teachers in the conduct of quality research. Beside it, also discussed, and Incharges were instructed to redesign the feedback Performa and design a place for assessing the attainment of programme outcomes and course outcomes. The chairperson assured that he will put the proposal in management meeting to strengthen the classrooms infrastructure, particularly furniture, white boards and add more overhead projectors.
4. As per the agenda of the meeting, faculty heads informed the chairperson about the coverage of their respective syllabi which was almost complete, the chairperson instructed them to give maximum practical practice to excel in Practicals which were to be started from 22-11-2022.
5. The odd semester of 2022-23 was quite hectic but in spite of that our students excelled both in academics and co-curricular activities.
6. It was decided that the Head, Physical Education, Dr. Kulwinder Singh along with Coach S. Avtar Singh will train the college football team and athletes for Inter college tournaments, GNDU, Amritsar, to be held from 28/11/2022 to 03/12/2022.
7. The status of AQAR 2021-2022 was reported by the coordinator and it was instructed to submit the yearly status report to NAAC before 15/12/2022.
8. A trip of teaching and non-teaching staff was planned on 24-11-2022.

Future Plan:

- 1) Commencement of even semester 2022-2023.
- 2) Scholarship Distribution.

The meeting was adjourned by the Chairperson at 3:00 PM.


Dr. Yadwinder Jit Singh Bhatia
Coordinator IQAC


(Dr. Gurdev Singh)
Principal

Principal
Guru Nanak College
Sukhchainana Sahib, Phagwara