GURU NANAK COLLEGE SUKHCHAINANA SAHIB, PHAGWARA
IQAC-NAAC Minutes of Meeting

Date : 29.09.2018

The second meeting of IQAC of session 2018-19 was held on 29.09.2018 in the office of the Chairman at 01.00 p.m.

1. **Name of the participants**

    Dr. Gurdev Singh (Principal),   Chairperson,   IQAC

    Dr. Seema Kapoor, Assistant Professor in English, Co-ordinator, IQAC

    Prof. Parmjit Singh, Assistant Professor in Computer Science

    Dr. Inderjit Kaur, Assistant Professor in Punjabi

    Dr. Manpreet Kaur, Assistant Professor in Commerce

    Dr. Shamika Kumar, Assistant Professor in Economics

    Dr. Reena, Assistant Professor in English

    Dr. Y.S. Bhatia, Assistant Professor in History

    Dr. Parminder Singh, Assistant Professor in Punjabi

    Prof. Pardeep Teji, Assistant Professor in Physical Education

    S. Jatinder Singh, Office clerk and Alumni Member

    S. Jaspreet Singh, Office clerk and Alumni Member

    Sh. Surinder Chawla, Alumni Member

2. **Absent**

    S. Jatinder Singh Kundi, Industrialist and Member Managing Committee

    S. Satnam Singh Sahni, Sarpanch and Managing Committee

3. **Agenda**

    (i) Preparation for Youth Festival.

    (ii) Formation of Tutorial Groups.

    (iii) To organize aptitude tests.

    (iv) To inculcate habit of using library in students.

4. **Decisions Made**

    (i) It was decided to promote participation of students in maximum co-curricular activities in Zonal Youth Festival. It was planned to stay extra time for giving practice to the students. Various committees were formed for the preparation.

    (ii) To set up a healthy relationship between the students and the faculty it was discussed to form Tutorial Groups.

    (iii) It was decided to organize aptitude tests in different subjects and to arrange good number of extension activities.
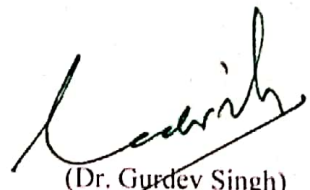
    (iv) It was decided to direct teachers to incite and stir up the students to make maximum use of library.

5. **Future Plans**

    (i) To discuss status of syllabus and students for semester examination.

The meeting was adjourned at 2.30 p.m. by The Chairperson.

Dr. Seema Kapoor
Coordinator

(Dr. Gurdev Singh)
Principal