

GURU NANAK COLLEGE SUKHCHAINANA SAHIB, PHAGWARA

IQAC-NAAC Minutes of Meeting

Date: 03/04/2025

The meeting of the IQAC of the college took place in the Principal's office on 02.04.2025 at 01:00 PM onwards. The meeting was presided over by the Principal and the Chairperson IQAC, Dr Gurdev Singh.

1. Name of the participants

Dr. Gurdev Singh (Principal), Chairperson, IQAC

Dr. Yadwinder Jit Singh Bhatia, Assistant Professor in History, Coordinator, IQAC

Dr. Shamika Kumar, Assistant Professor in Economics

Dr. Manpreet Kaur, Assistant Professor in Commerce

Prof. Arwinder Kaur, Assistant Professor in Computer Science

Prof. Ashutosh, Assistant Professor in Commerce

Dr. Kulwinder Singh, Assistant Professor in Physical Education

S. Jaspreet Singh, Office clerk and Alumni Member

2. Absent:

Dr. Reena, Assistant Professor in English

Sukhwinder Singh, Librarian

Dr. Swinder Singh (Member, Managing Committee)

Ms. Dilpreet (Member, Student)

Ms. Isha (Member, Student)

3. Agenda

- To Discuss the status of syllabi of different classes.
- To plan remedial classes for academically weak students.
- To prepare and get filled students and faculty feedback forms.
- To plan Industrial visit.
- NCC and NSS activities.
- To arrange farewell party for outgoing students.
- To discuss any other matter relevant to the quality concerns of the institution, with the special permission of the chairperson.

4. Decisions Made

1. The minutes of the previous meeting were read out and confirmed.

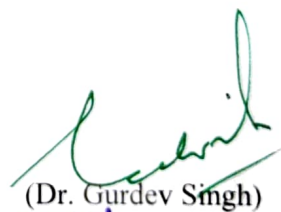
2. As per the agenda of the meeting, departments heads informed the chairperson about the coverage of their respecting syllabi which was almost complete, the chairperson instructed them to give maximum practical practices to excel in practical's which were to be started in the month of April, 2025.
3. As the Even Semester examinations are approaching, the Chairperson instructed the Heads of the Departments to arrange the remedial classes for academically weak students, so that they could clear their doubts and enhance their self-confidence before exams.
4. The chairperson instructed the coordinator to get the student and faculty feedback forms revised and filled out by sharing them in different WhatsApp groups before the end of the session so that any grievance could be redressed.
5. At the demand of 8 Punjab Bn NCC Phagwara, NCC officer ANO Prof. Ashutosh was instructed to send NCC Cadets to Cambridge International School/GNA University Phagwara from 3rd April, 4th April and 9th April 2025 to take part in Trail and Selection for Bn Shooting Team.
6. The chairperson instructed the NSS unit in charge to organise an event to mark the life and philosophy of Dr B. R. Ambedkar on his birth anniversary.
7. In the meeting it was decided that farewell party will be organised on last week of April, 2025 for the passing out students to bid goodbye and good luck.
8. Towards the close of meeting, Career Counseling Cell and Commerce Department proposed an Industrial visit for students in the month of April, which was approved by the chairperson.

Future Plan:

- 1) Admission strategy for the session 2025-26.
 - 2) Yoga Day Celebration.
 - 3) Environment Day Celebration.
- The meeting was adjourned by the Chairperson at 3:00 PM.



Dr. Yadwinder Jit Singh Bhatia
Coordinator IQAC



(Dr. Gurdev Singh)
Principal
Guru Nanak College
Sukhchainana Sahib, Phagwara